**Ministry of Education**

**Sector: - Economic Infrastructure**

**Sub Sector: - Municipality Services**

**Occupation: Asset Data Compilation and Record keeping L-II**

**Consumable materials to be used:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Item description** | **Qty** | **Unit** | **Specification** |
| 1 | pen | 1 | pc |  |
| 2 | pencil | 1  | pc |  |
| 3 | paper | 10 | sheet | A4 |
| 4 | A plan of a building of an area 60-80 m2 and having three partition | 1 | pc | Printed building plan plot |
| 5 | Printed specification format | 1 | sheets | Printed specification format |

**Tools & equipment/ Instruments**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Item description** | **Qty** | **Unit** | **Specification** |
| 1 | data logger or computing device | 1 | pc |  |
| 2 | Computer | 1 | pc |  |
| 3 | handheld Global Positioning System (GPS) | 1 | pc |  |
| 4 | maps (digital or hard copy) | 1 | pc |  |
| 5 | Tape meter | 1 | pc | With 100meter length |
| 6 | compass | 1 | pc |  |
| 7 | clinometers | 1 | pc |  |
| 8 | digital imagery  | 1 | pc |  |
| 9 | radio | 1 | pc | Ultra High Frequency (UHF) |
| 10 | printer | 1 | pc |  |

Note: Materials and tools may be modified by the Assessor, depending on the actual job performed, and location & the standard Municipality Physical Asset practices of the country.